



RIVER VALLEY SCHOOL DISTRICT

HOME OF THE BLACKHAWKS

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

June 17, 2024

NOTICE OF VACANCY

Position: LUNCH AND RECESS DUTY ASSISTANT, RIVER VALLEY ELEMENTARY

Qualifications: High school diploma; a knack for connecting with students and infusing joy into their lunch and recess experiences; strong classroom management (crowd control) that can help maintain order of large groups of students in a positive tone while ensuring student safety (or willingness to be trained); ability to communicate effectively and promptly with other staff through oral, written and technological means; flexible, organized and adaptable; and willing to be trained in CPR and first aid if necessary.

Job Description: You will work collaboratively to supervise students and maintain a safe environment in the lunchroom/playground areas (or in the classroom for indoor recess during inclement weather). Circulating among students to encourage positive behavior and assist and redirect as needed. You will work with students to problem solve and encourage a peaceful resolution to conflict. You will understand, follow, and enforce all procedures and expectations for the lunchroom and playground. This position will be 3 to 3.5 hours daily (approximately 9:30-1:00).

Application procedure: Please complete the digital application found at rvschools.org → District → Human Resources → Employment Application. A letter of interest, and three (3) references should be sent to:

Mrs. Carla Peterson
Elementary Principal
830 W. Daley St.
Spring Green, WI 53588
608-588-2559 ext. 3001
cpeterson@rvschools.org

Application Deadline: Open until filled

The River Valley School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding non-discrimination policies: Scott Moore, Business Director, 660 W. Daley, Street, Spring Green, WI 53588, 608-588-2551, smoore@rvschools.org and Claire Knoll, Pupil Services Director, 660 Varsity Blvd., Spring Green, WI 53588, 608-588-2556, cknoll@rvschools.org

Cc: RV District staff
RVSD Website
Home News
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FAX: 608-588-2558



Website: www.rvschools.org